

Key Dates & Deadlines for International Buyers (Leisure and Meetings/Incentive Buyers)



January 23, 2012

- **Last Day to Take Advantage of the Early Registration Discount**
Registration fees increase from \$765 USD to \$1,095 USD for any payments not received by this date for international delegates.
- **Full Refund Deadline**
Last day to receive a 100% refund for cancellations. Cancellations between January 24 and February 13, 2012 will receive a 50% refund.

February 13

- **50% Registration Refund Deadline**
Last day to receive a 50% refund for cancellations. No refunds offered after this date.

End of February

- **Appointment Scheduling Online Available**
Appointment scheduling instructions will be emailed to registered International Buyers and online appointment scheduling will go live.

March 16

- **Appointment Requests Due**
Appointment Requests must be submitted directly to the U.S. Travel Association by this date to be included in the computer-generated scheduling process.

March 23

- **Delegate Registry CD Deadline**
Last day to submit information to your IAC Chair for inclusion in the Delegate Registry CD.

March 26

- **Registration Closes and Hotel Information Due**
International registration closes. Your completed and updated hotel information must be submitted directly to the U.S. Travel Association by this date to ensure hotel availability. No onsite registration.

Early April

- **Appointment Lists Distributed**
You will receive your list of pre-scheduled appointments.