

Key Dates & Deadlines for Journalists



End of February, 2012

- **Appointment Scheduling Online Available**
Appointment scheduling instructions will be emailed to registered Journalists and online appointment scheduling will go live.

March 16

- **Appointment Requests Due**
Journalists must submit their Appointment Requests directly to the U.S. Travel Association by this date to be included in the computer-generated scheduling process.

March 23

- **Delegate Registry CD Deadline**
Last day to submit changes to your organization's listing for the Delegate Registry CD that will be provided to all attendees onsite.

March 26

- **Registration Closes**
International registration closes. No onsite registration.
- **International Journalist Housing Reservation Deadline**
Last chance for International Journalists to request housing at their delegation's assigned hotel. Reservation requests must be submitted through the International Housing Bureau.

March 29

- **U.S. Journalist Housing Reservation Deadline**
Last chance for U.S. Journalists to request housing from the U.S. Housing Bureau, but we encourage you to reserve early to ensure getting the location you want.

Early April

- **Appointment Lists Distributed**
Journalists will receive their list of pre-scheduled appointments.